



## 2020 ARTS EDUCATION *Community Based Learning* APPLICATION

**DEADLINE: October 25, 2019 at 4pm**



**Council on  
the Arts**

Funded by the New York State Council on the Arts, a state agency Decentralization Program with the support Governor Andrew Cuomo and the New York State Legislature; administered by the Lower Adirondack Regional Arts Council.

**APPLICATIONS MUST BE HAND-DELIVERED TO THE LARAC  
OFFICE BY 4 PM**

-or-

**POSTMARKED BY Oct. 21 & MAILED TO:**  
Community Arts Grants, C/O LARAC, 7 Lapham Place, Glens Falls, NY 12801

***FAXED OR EMAILED APPLICATIONS WILL NOT BE ACCEPTED.  
LATE APPLICATIONS WILL NOT BE REVIEWED.***

### **A COMPLETE APPLICATION MUST INCLUDE:**

- + 1 Original Signed Application
- + 7 Copies of the signed application
- + 1 Copy of the Organization's financial statement  
Submit 1 copy of the financial statement from your organization's last completed fiscal year. Use updated audited figures when available; other acceptable documents include accountant prepared statements, or internal statements signed by board treasurer.
- + 1 Copy of Proof of Nonprofit Status  
Submit 1 copy showing proof of non-profit status. Refer to page 1 of the AE Guidelines for a list of accepted proof. Also submit Board of Directors List and Latest Minutes (for Organizations)
- + Resumes for all Teaching Artists involved in the project
- + A letter of Support from the Teaching artist(s)
- + Artistic Support- See Guidelines for submission instructions
- + 8 Copies of the Budget Form

**APPLICANT INFORMATION**

Artist's or Organization's Legal Name:

Partnering Organization (If applicable):

Applicant Mailing Address:

City:

State:

Zip:

County:

Phone Number:

Email:

Website:

Have you ever applied DIRECTLY to NYSCA?

No

Yes, Date:

Have you applied for a LARAC grant in the past 3 years?

No

Yes

If yes, Did you receive funding?

No

Yes, Amount:

Name of project previously funded:

Dates:

**PLACE AN X IN ALL STATUSES THAT APPLY** (One must be checked to be eligible)

US Internal Revenue Service 501(c)3

NYS Not-For-Profit Corporation (Charter from Board of Regents S.216)

NYS Charities Registration (Article A7)

Unit of Local Government

Individual Artist (Will need to fill out a W9 form if awarded)

**Mission Statement** (Organizations only)

-or-

**Artists' Statement** (Individual Artists only)**PROJECT INFORMATION**

Project Title:

Project Start Date:

Project End Date:

Total Project Expenses:

Amount Requested:

# of Artists Involved:

# of Youth:

# of Adults (18+):

*Summarize your project in a clear and concise statement, one sentence in length:***CHECK THE DISCIPLINE THAT BEST DESCRIBES THE PROJECT**

Crafts

Dance

Folk Arts

Humanities

Literature

Media	Musical Theater	Music	Opera	Multi-Disciplinary
Visual Arts	Theater	Photography	Other (describe):	

## APPLICATION FORM QUESTIONS

***Please note: Your grant will be reviewed primarily on the answers to these questions below. Text boxes will expand to fit your content.***

*Please describe the individuals who will be involved in the planning and implementation of the project:*

*Please list the direct core group of participants who will benefit from this project including number of teachers involved and the number of contact sessions within each group:*

*Please list the in-direct core group of participants who will benefit from this project including number of teachers involved and the number of contact sessions within each group:*

*Please provide a timeline for all activities in your project including pre-project, mid-project and post-project meetings with the school district:*

*Please outline the lesson plan with stated learning goals, methodologies, outcomes, and means for evaluation:*

**CERTIFICATION**

*The person signing below must be an officer of the Board of the organization applicant, or the individual artist applying for the project.*

The undersigned certifies that (s)he is a principal officer of the applicant organization with authority to obligate it; has knowledge of the information presented herein; has read the guidelines of the Arts Initiative Program and certifies that this application complies with, and is made subject to said guidelines; on behalf of the applicant, herewith releases the LARAC Board of Directors, its employees and agents with respect to damage to property or materials submitted with this application; and on behalf of the applicant, will be responsible for the administration and finances of the project(s) outlined herein as well as all reports and stipulations required of all Community Arts Grant grantees.

Name (*print or type*): \_\_\_\_

Signature: \_\_\_\_

Title: \_\_\_\_

Date: